

ANNOUNCEMENT  
The National Institute of Development Administration  
Master of Business Administration (English Program) Admission Results  
for Semester 1, academic year 2010(First round)  
**(Written Examination)**  
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The National Institute of Development Administration (NIDA) has admitted the following applicant into the MBA (English Program) offered by the Graduate School of Business Administration for the first semester of the academic year 2010(First round).

No.	Name – Surname	Interview ID.
1	Miss. Tasawan Chanyapiched	524202310002

**Remarks:**

Applicant listed above must register as a new student for the academic year 1/2010, and enroll for classes in accordance with the following guidelines:

- a) Applicant has been exempted from LC5030 (English Communication Skills for Graduate Studies) .
- b) Applicant who has been admitted must pay 3,750 baht for the Intensive English Course. This can be paid at the Finance Section (Parking Building, 1<sup>st</sup> floor), NIDA, between **February 15<sup>th</sup>- 18<sup>th</sup>, 2010** (weekdays, 9.00 a.m. – 4.30 p.m.). If an applicant can not come to pay for the Intensive English Course the applicant can authorize others to do it. Representatives must bring an authorization letter and identification documents of both the applicant and the representative.
- c) Applicant who has been admitted must attend an Intensive English Course between **May 24<sup>th</sup> -28<sup>th</sup>, 2010**. The class schedule will be announced later on website: **www.nidabusinessschool.com**.
- d) Applicant who has been admitted must register as a new student for the academic year 1/2010, and enroll for classes at the Educational Service Division (Parking Building, 1<sup>st</sup> floor), NIDA, between **February 15<sup>th</sup>- 18<sup>th</sup>, 2010** (weekdays, 9.00 a.m.– 4.30 p.m.).If applicant can not come to pay for classes the applicant can authorize another to do so. Representatives must bring an authorization letter and identification documents of both the applicant and the representative.
- e) Applicant who has been admitted must pay registration and enrollment fees between **February 15<sup>th</sup>- 19<sup>th</sup>, 2010**. Payment can be made through at branches of the Kasikorn Bank, Bank of Ayudhya, Bangkok Bank, or Siam Commercial Bank.

- f) If payment has not been made between **February 15<sup>th</sup> - 19<sup>th</sup>, 2010** applicant will be automatically dropped from the Institute's registration list.
- g) Students currently enrolled in other programs at NIDA must resign from those programs before they can register as MBA students. Admitted applicant who has resigned from NIDA student status but who has not fulfilled the previously mentioned obligations does not qualify for MBA registration.

### **Documents for Registration**

Documents for registration and enrollment must be submitted between **February 15<sup>th</sup> - 18<sup>th</sup>, 2010** (weekdays, 9.00 a.m.- 4.30 p.m.) at the Educational Service Division (Parking Building, 1<sup>st</sup> floor). Please bring all documents for registration with you on the day that you collect the registration and enrollment forms

1. Bachelor's degree certificate (diploma) or Letter of Certification of Bachelor's Degree Graduation approved by the University Council (two copies). For those who are not yet graduates, an official letter approved by their University Council that clearly states the graduation status of the applicant as of **June 7<sup>th</sup>, 2010.**
2. Official transcript (two copies).
3. Graduates from institutes outside Thailand must provide:
  - i) A Letter of Confirmation on Standard Curriculum for Bachelors' Degree from the Ministry of University Affairs or the Civil Service Commission. Students should contact the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education, The letter must be sent directly to:

Educational Service Division  
National Institute of Development Administration  
118 Seri Thai Road, Klongchan, Bangkok, Bangkok 10240 Thailand  
Tel: (662) 377-7477  
Facsimile: (662) 374-1546

### **Notes**

- a) The institute allows the applicant to submit documents i) above by **June 7<sup>th</sup>, 2010.**
  - b) The University Council's approval letter of a bachelor's degree must state clearly the date of graduation to be **on or before June 7<sup>th</sup>, 2010.**
  - c) Applicant who do not comply with the above deadline will be automatically dropped from the institute's registration list.
4. Official TOEFL or GMAT scores (one copy) (if applicable)
  5. Residence Registration Certificate (two copies)
  6. Identification Card (two copies)
  7. Medical Certificate issued by a doctor
  8. Three photographs (1" each, not wearing graduation gown)
  9. Evidence of any change of name, e.g. Marriage Certificate (two copies)

**Note**

- a) All photocopies of documents must be signed and dated by the applicant.
- b) The Institute reserves the right to review all application documents at any time. Any applicant found to be unqualified for enrollment or who has failed to meet necessary requirements will be dropped from the Institute's registration list.

**Fees**

1) Tuition fee	1,000 Baht per credit (12 credits)
2) English course fee	2,500 Baht per credit (12 credits)
3) Academic and Administrative fee	3,000 Baht per semester
4) Technology service fee	500 Baht per semester
5) Information Resource Service fee	600 Baht per semester
6) Special activity fee	15,000 Baht
7) Bank transaction fee	20 Baht per semester

**The total fee for the first semester is 61,120 Baht. The institute will not refund any academic fees (including tuition fee, English course fee and the activity fee) if the student resigns in the first semester.**

Once students have enrolled, they must attend classes as notified in the schedule. In the first semester, students must maintain at least 9 credits.

Classes start on **June 7<sup>th</sup>, 2010.**

Announced on February 15 , 2010.

Associate Professor      Pradit Wanarat

(Pradit Wanarat)  
Vice President for Academic Affairs  
Chair of Student Admissions Commission