



## ANNOUNCEMENT

The National Institute of Development Administration  
 the Doctor of Philosophy (Ph.D.) Program in Business Administration (International Program)  
 Admission Results for academic year 2022  
 Application for Full scholarship

The National Institute of Development Administration (NIDA) has admitted the following applicants into the Doctor of Philosophy (Ph.D.) Program in Business Administration (International Program) offered by the Graduate School of Business Administration for academic year 2022.

ID	Name-Surname	Field Course
651602330001	Mr. Paul Kalin (Applicant is admitted <i>but without scholarship</i> )	Marketing
651602330002	Mr. Punyaphat Saengchan ★ (Applicant is admitted <i>but without scholarship</i> )	Management

**Remarks:** A ★ symbol behind an applicant's name indicates that the applicant has been exempted from LC4003 Advanced integrated English language skills development and LC6000 Advanced reading and Writing in English for Graduated Studies.

Applicants listed above must register as new students and enroll for classes in accordance with the following guidelines:

**1. Documents for Registration**

**All photocopies of documents below must be sign and dated by applicants.**

- (1) Official Transcript in English (two copies)
- (2) Bachelor's Degree and Master's Degree Certificate or Letter of Certification indicating applicants have been approved for the Bachelor's Degree and Master's Degree (two copies)

*Note: In case of graduated from Non-Thai Institute, applicants must have 2 additional documents as follow;*

i) A Letter of Confirmation on Standard Curriculum for Bachelors' Degree from the Ministry of University Affairs or the Civil Service Commission. Students should contact the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.

ii) An official letter of graduation from the foreign university send directly to:  
Educational Service Division  
National Institute of Development Administration  
148 Seri Thai Road, Klongchan, Bangkok, Bangkok 10240 Thailand  
Tel: (662) 377-7477

- (3) Official TOEFL, IELTS, NIDA TOEFL ITP or GMAT scores reports if applicable (one copy)
- (4) Residence Registration Certificate (one copy) (For Thai student only)
- (5) A Medical Certificate issued by a physician or a medically qualified healthcare provider which certifies that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private or public hospitals and clinics and must be valid within one month only.
- (6) Three photographs (1" each, not wearing graduation gown)
- (7) Evidence of any change of name, e.g. Marriage Certificate (two copies)
- (8) Identification Card for Thai or Passport for foreigner (two copy)
- (9) Applicants must complete the application form for student ID card is available for download at <http://edserv.nida.ac.th/th/images/document/fm-esd-03-02-en.pdf>  
**(Please blank in the part of student ID)**
- (10) According to the Personal Data Protection Act, B.E.2562 (2019), which comes into effect from June 1, 2022, the National Institute of Development Administration (NIDA) requires student consent for the disclosure of educational information to a third party for the purpose of educational and/or academic document verification. A student can choose to use the student consent to disclosure form from their organization, or they can use the form from NIDA which can be downloaded at [http://edserv.nida.ac.th/th/images/document/form\\_lcditp.pdf](http://edserv.nida.ac.th/th/images/document/form_lcditp.pdf)

In addition, National Institute of Development Administration had delegated Bangkok Bank, NIDA Sub-Branch to issue student ID card. Bangkok Bank will notify the date to receive student ID card and Saving Bank Account later. Students are required to comply with all rules and regulations of the Bank.

Candidates listed above must submit all the required documents as specified above (number 1-10) by registered-mail or ems-mail only addressing to:

Office of the Registrar,  
Educational Service Division,  
National Institute of Development Administration  
148, Seri-Thai Road, Klong-Chan,  
Bangkapi, Bangkok 10240, THAILAND

**Specifying “Student registration document of NIDA Business School, the Doctor of Philosophy in Business Administration (International Program)”**

Candidates must be posted **no later than July 8<sup>th</sup>, 2022**.

**Note:** If these documents are not received before the above, Please contact the NIDA Business School at Tel: +66 2727 3936 or e-mail address: [thonthun.kar@nida.ac.th](mailto:thonthun.kar@nida.ac.th)

**Remark:**

1. In case the Educational Service Division inspected the documents and found that they were incorrect, incomplete, according to the institute’s announcement; or any students fail to submit documents by the specified date, the enrollment will be deemed ineligible and the registration fee will not be refunded.

2. The Institute reserves the rights to examine all registration documents at any time. Any students found to be unqualified for enrollment, according to the institute’s announcement of Office of the Civil Service Commission (OCSC), will be deemed ineligible. The institute may consider taking legal action if counterfeiting qualifications or forgery has been suspected.

3. The Institute reserves the right to verify the applicant’s qualifications at any time. Any applicant found to be unqualified for enrollment, according to the institute’s announcement, will be deemed ineligible. If the result has already been announced, the result of the unqualified applicant will be canceled and will not have the right to register to be a student; or the applicant already registered, will be dropped from the institute.

**\*\* The Institute reserves the right to verify the applicants' qualifications at any time. Any applicant found to be unqualified for enrolment, according to the institute's announcement, will be deemed ineligible. If the result has already been announced, the result of the unqualified applicant will be cancelled and will not has the right to register to be a student; or the applicant already registered, will be dropped from the institute\*\***

## 2. Authentication, New Student Registration, and Tuition Fee Payment

No.	Schedule	Activity	Process
1	July 4 <sup>th</sup> - 8 <sup>th</sup> , 2022	New Student's registered confirmation via online platform	Online registration authentication by filling the form in <a href="https://forms.gle/6hDetN97fSMgwZV1A">https://forms.gle/6hDetN97fSMgwZV1A</a>
2	July 4 <sup>th</sup> - 8 <sup>th</sup> , 2022	Documents for enrollment submission to NIDA	New students must submit all the required documents for enrollment to NIDA's Educational Service Division (as show as 1. Documents for registration)
3	July 11 <sup>th</sup> , 2022	Sending how to registration online document	After the authentication is complete, the instruction for new students registration will be sent to the email registered in the authentication process. Students can also download manual for registration systems at <a href="http://edserv.nida.ac.th/th/student/freshman">http://edserv.nida.ac.th/th/student/freshman</a> <b>Remark:</b> Please check your e-mail (both of inbox and junk mail) on 4.00 p.m. If anyone cannot found an e-mail from NIDA, please inform your full name and program that have selected to be a student to e-mail: patcharapan.p@nida.ac.th, NIDA will send you an e-mail in the next working day.
4	July 12 <sup>th</sup> – 17 <sup>th</sup> , 2022	New Student registration and enrollment	Students login to <a href="http://reg.nida.ac.th/">http://reg.nida.ac.th/</a> (by using student ID as USER NAME and PASSWORD to complete filling personal and background information. The system allows

			<p>student to enrollment and print the payment document until 23:59 o'clock of July 17<sup>th</sup>, 2022.</p> <p><b>Remark:</b> Any students fail to complete personal information and registration by the specified time will be dropped from registration. For further information or assistance, please contact Education Service Division, via E-mail: <a href="mailto:patcharapan.p@nida.ac.th">patcharapan.p@nida.ac.th</a></p>
5	July 12 <sup>th</sup> – 18 <sup>th</sup> , 2022	Registration fee payment	<p>Student pays the registration fee at</p> <ol style="list-style-type: none"><li>1. Bangkok Bank</li><li>2. Kasikorn Bank</li><li>3. Bank of Ayudhya (Krungsri)</li><li>4. Counter Service</li></ol> <p>By the specified date, all branches over the country</p> <ol style="list-style-type: none"><li>5. Credit card (Please click here for details: <a href="http://edserv.nida.ac.th/th/images/document/credit_payment.pdf">http://edserv.nida.ac.th/th/images/document/credit_payment.pdf</a>)</li></ol> <p><b>Remark:</b></p> <ol style="list-style-type: none"><li>1. Payment fees shall be in accordance with the rates charged by each bank</li><li>2. Payment must be made within the specified date (within the bank and counter service's business hours only). If fail to make the payment by the specified time, students will be dropped from registration.</li><li>3. Student should keep the payment slip as the evidence for registration.</li><li>4. The registration system will update the student registration information on the next working day. (except government holidays)</li><li>5. Students can check registration and payment information after two days of making payment.</li></ol>

### 3. Fees

- |  |                                     |
|--|-------------------------------------|
| 1) Tuition fee   | 14,200 Baht per credit (BA courses) |
| Field Course - Marketing                                   | (6 credits are BA8018, BA8218)      |
| - Management   | (6 credits are BA8018, BA8158)      |
| 2) Academic and Administrative fee                         | 4,000 Baht per semester             |
| 3) Technology service fee                                  | 1,000 Baht per semester             |
| 4) Information Resource Service fee                        | 1,000 Baht per semester             |
| 5) Special activity fee                                    | 20,000 Baht                         |
| 6) The payment fee depends on rate of each payment method. |                                     |

**The total fee for the first semester is 111,200.00 Baht**

**Remark: The institution will not refund any fees above in any cases.**

**4. Orientation Day: July 22<sup>nd</sup> 2022 Time: 08.00 AM**

**Location: Room 812, 8<sup>th</sup> Floor Boonchana Atthakorn Bldg**

**5. Class starts on August 2022**

### **6. Personal Data Protection**

According to Personal Data Protection Act, B.E.2562 (2019) , the Institute shall have to right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

Announced on June 16 , 2022



(Associate Professor Dr.Sombat Kusumavalee)  
Vice President for Academic and International Affairs