ANNOUNCEMENT

The National Institute of Development Administration

Master of Business Administration – International Program Admission Results

For Semester 2, academic Year 2024 (Round 4/2024)

The National Institute of Development Administration (NIDA) has admitted the following applicants into the Master of Business Administration – International Program, offered by the NIDA Business School for the academic Year 2024:

1. <u>Admitted Applicants for Regular Students.</u>

No.	ID	Name - Surname
1.	674202130003	Mr.Sorawit Chansong
2.	674202130004	Miss Oranee Pongpisarnsakul
3.	674202130005	Miss Tharnthong Thiangtham
4.	674202130006	Mr.Thawip Qian★
5.	674202130007	Mrs.Yoon Mee Mee Moe★
6.	674202130008	Miss Benyada Suthanawarakul
7.	674202130009	Miss Tachamonn Patana-Anek★
8.	674202130011	Miss Nang Mya Oo

Remarks: The admitted applicants whose names indicated ★ behind has been exempted from LC 4004 Advanced Integrated English Language Skills Development

2. <u>Admitted Applicants for Associate Students.</u>

No.	ID	Name - Surname
1.	674202130002	Mr.Zaw Phyo Wai
2.	674202130010	Mr.Chiao-Kai Chen

Remarks: Applicants who have been accepted through the interview-only method need to enroll in a basic English course in the first semester and submit their scores from one of the English proficiency tests to NIDA Business School **within the first semester (before 16 May 2025);**

If the applicant has no English test scores required by NIDA, or other English proficiency evidence, the applicant will be accepted as an "associate" student first and will **need to take the English test within the first semester (before 16 May 2025).** Once the applicant submits the test result, the applicant's status will be changed to a "regular" student.

Note: Students who pass examination(s) to enter a master degree program at NIDA must pass these English language criteria:

1) Students need to submit their score from one of the English proficiency tests namely NIDA TEAP or TOEFL or IELTS to apply for an interview to the program. Students must meet the minimum requirements stipulated by the program.

2) Students who are exempted from submitting an English proficiency test score such as students with a scholarship or students of the special program must submit their NIDA TEAP or TOEFL or IELTS score for graduation.

The periods of validity of the test score are as follows:
1) NIDA TEAP score is valid for 1 year until the date of submission
2) TOEFL and IELTS are valid for 2 years until the date of submission

Enrollment to English for graduate studies courses and the exemption from the courses are determined in compliance with the criteria and requirements stipulated in the English for graduate studies program by the Graduate School of Language and Communication, National Institute of Development Administration.

3) Duration, all courses take on 4 – 5 semesters and 1 - 2 summer sessions, depending on the area of study / major. All subjects / majors have to register 9 credits each semester except the summer session.

4) Tuition fees may change as appropriate according to an announcement by NIDA.

Applicants listed above must register as new students and enroll for classes in accordance with the following guidelines:

1. **Documents for Registration**

   All photocopies of documents below must be sign and dated by applicants.
   (1) Official Transcript in English (two copies)
   (2) Bachelor's Degree Certificate or Letter of Certification indicating applicants have been approved for the bachelor's degree (two copies)
   Note: In case of graduated from Non-Thai Institute, applicants must have 2 additional documents as follow;

   > i) A Letter of Confirmation on Standard Curriculum for Bachelors' Degree from the Ministry of Higher Education, Science, Research and Innovation.
   > Please contact Tel: (662) 610-5200

ii) An official letter of graduation from the foreign university send directly to:

Educational Service Division

National Institute of Development Administration

148 Seri Thai Road, Klong Chan, Bangkapi,

Bangkok 10240 Thailand Tel: (662) 377-7477

(3) Official TOEFL, IELTS, NIDA TOEFL ITP scores reports if applicable (one copy)

(4) Residence Registration Certificate (one copy) (For Thai student only)

(5) A Medical Certificate issued by a physician or a medically qualified healthcare provider which certifies that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private or public hospitals and clinics and must be valid within one month only.

(6) Three photographs (1" each, not wearing graduation gown)

(7) Evidence of any change of name, e.g. Marriage Certificate (two copies)

(8) Identification Card for Thai or Passport for foreigner (two copies)

(9) Applicants must complete the application form for student ID card is available for download at https://edserv.nida.ac.th/wp-content/uploads/2024/03/fm-esd-03-02-en.pdf (Please blank in the part of student ID)

(10) According to the Personal Data Protection Act, B.E.2562 (2019), which comes into effect from June 1, 2022, the National Institute of Development Administration (NIDA) requires student consent for the disclosure of educational information to a third party for the purpose of educational and/or academic document verification. A student can download at https://edserv.nida.ac.th/consent/ (two copies)

In addition, National Institute of Development Administration had delegated Bangkok Bank, NIDA Sub-Branch to issue student ID card. Bangkok Bank will notify the date to receive student ID card and Saving Bank Account later. Students are required to comply with all rules and regulations of the Bank.

Candidates listed above must submit all the required documents as specified above (number 1-10) by registered-mail or ems-mail only addressing to:

Office of the Registrar, Educational Service Division,

National Institute of Development Administration

148, Seri-Thai Road, Klong-Chan,

Bangkapi, Bangkok 10240, THAILAND

Specifying "Student registration document of NIDA Business School, the Master of Business Administration – International MBA Program"

Candidates must be posted no later than **November 28th, 2024.**

<u>**Remark:**</u>

   1. In case the Educational Service Division inspected the documents and found that they were incorrect, incomplete, according to the institute's announcement; or any students fail to submit documents by the specified date, the enrollment will be deemed ineligible, and the registration fee will not be refunded.

   2. The Institute reserves the rights to examine all registration documents at any time. Any students found to be unqualified for enrollment, according to the institute's announcement of Office of the Civil Service Commission (OCSC), will be deemed ineligible. The institute may consider taking legal action if counterfeiting qualifications or forgery has been suspected.

   3. The Institute reserves the right to verify the applicant's qualifications at any time. Any applicant found to be unqualified for enrollment, according to the institute's announcement, will be deemed ineligible. If the result has already been announced, the result of the unqualified applicant will be canceled and will not have the right to register to be a student; or the applicant already registered, will be dropped from the institute.

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2. <u>Authentication, New Student Registration, and Tuition Fee Payment</u>

No.	Schedule	Activity	Process
1	November 18th – 21st, 2024.	New Student's registered confirmation via online platform	Online registration authentication by filling the form in https://forms.gle/6hDetN97fSMgwZV1A
2	November 18th – 28th, 2024.	Documents for enrollment submission to NIDA	New students must submit all the required documents for enrollment to NIDA's Educational Service Division (as show as 1. Documents for registration) **Remark:** Please sending the documents via national mail system and avoid to private logistic services or messenger.
3	November 22nd, 2024.	Sending how to registration online document	After the authentication is complete, the instruction for new students registration will be sent to the email registered in the authentication process. Students can also download manual for registration systems at https://edserv.nida.ac.th/student/freshman-master/ **Remark:** Please check your e-mail (both of inbox and junk mail) on 4.00 p.m. If anyone cannot found an e-mail from NIDA, please inform your full name and program that have selected to be a student to e-mail: **patcharapan.p@nida.ac.th**, NIDA will send you an e-mail in the next working day.
4	November 23rd – 28th, 2024.	New Student registration and enrollment	Students login to http://reg.nida.ac.th/ (by using student ID as USER NAME and PASSWORD to complete filling personal and background information. The system allows student to enrollment and print the payment document until 23:59 o'clock of **November 28th, 2024.** **Remark:** Any students fail to complete personal information and registration by the specified time will be dropped from registration. For further information or assistance, please contact Education Service Division, via E-mail: patcharapan.p@nida.ac.th

5	November 23rd – 29th, 2024.	Registration fee payment	Student pays the registration fee at 1. Bangkok Bank 2. Kasikorn Bank 3. Bank of Ayudhya (Krungsri) 4. Counter Service 5. Credit card (Please click here for details: **https://edserv.nida.ac.th/wp-content/uploads/2024/05/credit-payment.pdf**) By the specified date, all branches over the country **Remark:** 1. Payment fees shall be in accordance with the rates charged by each bank 2. Payment must be made within the specified date (within the bank and counter service's business hours only). If fail to make the payment by the specified time, students will be dropped from registration. 3. Student should keep the payment slip as the evidence for registration. 4. The registration system will update the student registration information on the next working day. (except government holidays) 5. Students can check registration and payment information after two days of making payment.

3. Detail of education fees

      (1) Academic and administrative fee   4,000 Baht per semester

      (2) Tuition fee   6,200 Baht per credit (12 credits*****)

      (3) Technology service fee   700 Baht per semester

      (4) Information Resource Service fee   600 Baht per semester

      (5) Special activity fee   12,000 Baht per semester

      (6) Tuition fees for **Foreign Graduate students****

            (6.1) Category 1: None Thai   10,000 Baht per semester

            (6.2) Category 2: ASEAN and other countries**   8,000 Baht per semester

            (**from World Bank definition at https://data.worldbank.org/country/xn)

<u>**Note:**</u>

1. Registration fee and activity fee may be changed by the institute at any time.

2. The institute reserves the right not to refund fees in any case.

3. *****Including LC 4004 Advanced Integrated English Language Skills Development 3 credits. The total fee of the first semester is for the students who are required to enroll LC 4004 Advanced Integrated English Language Skills Development is **91,700 Baht for Thai students** and **99,700 Baht for ASEAN students.**

4. ******The Rate of tuition fees for foreign graduate students complied with the Announcement of National Institute of Development Administration given on October 31st, 2023. (More details at https://nida.ac.th/wp-content/uploads/2024/06/tuition-fees-for-foreign.pdf)

    The students must attend the classes as scheduled after enrollment. In the first semester, students are not allowed to drop the courses until they have only less than 9 credits registered in that semester.

<u>**4. Class starts**</u>: January 11th, 2025.

<u>**5. Personal Data Protection**</u>

    According to Personal Data Protection Act, B.E.2562 (2019), the Institute shall have to right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

Announced on November   15 , 2024

(Associate Professor Dr.Sombat Kusumavalee)
Vice President for Academic and International Affairs